GOVERNMENT OF THE PUNJAB
FORESTRY, WILDLIFE AND FISHERIES
DEPARTMENT

30 - 01 - 2025

NOTIFICATION

No. SOFT(EXT)IV-3/2023 In exercise of the powers conferred under section 41 of the Forest Act, 1927 *(XVI of 1927)*, Governor of the Punjab is pleased to make the following rules:

1. **Short title and commencement.- (1)** These rules may be cited as "the Punjab Forest Depot Rules 2024".

(2) They shall come into force at once.

2. **Definitions.-** (1) In the rules, unless the subject or context requires otherwise:

(a) "Act" means the Forest Act, 1927 (XVI of 1927);

(b) "charcoal kiln" means any place where timber or firewood is converted into charcoal;

(c) "depot" means any building or place where sawpit, sawmill or charcoal kiln installed and timber or firewood is brought and stored for sale;

(d) "firewood" includes any tree or its part (twig, bark, brushwood, chip, sawdust or charcoal) having less than five feet length and less than two feet girth at thick end, fallen or felled, whether found in or brought from a forest or otherwise;

(e) "rules" means the Punjab Forest Depot Rules 2024;

(f) "sawmill or sawpit" means any device used for cutting or conversion of trees, timber or firewood either propelled manually or mechanically, and includes all kinds of circular saws, band saws, pitsaws and multiple saws *etc.*; and

(g) "Schedule" means the Schedule appended to the rules.

(2) A word or expression used but not defined in the rules shall have the same meaning as assigned to it in the Act and rules made thereunder.

3. **Registration.-** (1) A person may apply to the concerned Divisional Forest Officer for registration of a sawpit, sawmill, charcoal kiln, timber or firewood depot in the form as set out in the Schedule-I subject to payment of such fee as specified in the Schedule – II in the Provincial Consolidated Account – I under G-10402 Forest Remittances through Challan Form 32 – A.

(2) In case of an existing sawpit, sawmill, charcoal kiln, timber or firewood depot, the owner shall apply for registration within a period of sixty days from the date of commencement of the rules.

4. **Registration certificate. -** The Divisional Forest Officer, after evaluation, may register a sawpit, sawmill, charcoal kiln, timber or firewood depot and issue certificate thereof in the form as set out in the Schedule-III.

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5. **Renewal of registration.-** (1) The owner of a registered sawpit, sawmill, charcoal kiln, timber or firewood depot shall, within a period of two months prior to expiration of registration, apply to the Divisional Forest Officer in the form as set out in Schedule-IV and deposit such fee as specified in Schedule-II for renewal of registration in the Provincial Consolidated Account – I under G-10402 Forest Remittances through Challan Form 32 – A.

(2) A renewal of registration under sub-rule (1) shall be valid for a period of one year.

6. **Refusal to grant registration or renewal of registration.-** The Divisional Forest Officer may, for reasons to be recorded in writing, refuse to register or renew any sawpit, sawmill, charcoal kiln, timber or firewood depot.

7. **Prohibition.-** The Divisional Forest Officer shall not register a sawpit, sawmill, charcoal kiln, timber or firewood depot within five miles radius from boundary of a forest.

8. **Small size sawmill.-** (1) For registration and renewal of a small size sawmill (upto one feet), the procedure as mentioned in rules 3, 4, 5, and 6, shall *mutatis mutandis* apply.

(2) An owner or person in-charge of a small size sawmill registered under sub-rule (1), shall not establish timber and firewood depot at the site of sawmill.

9. **Registers.-** (1) The owner or person in-charge of a sawpit, sawmill, charcoal kiln, timber or fire wood depot and small size sawmill shall maintain the following registers:

(a) register of receipt of timber, firewood or charcoal specifying:

- (i) transit pass No. issued by the Divisional Forest Officer;
- (ii) name and address of person from whom received;
- (iii) date of its receipt;
- (iv) species; and
- (v) quantity (Cft. or maundage).

(b) register of sale of timber, firewood or charcoal specifying:

- (i) transit pass No. issued by the Divisional Forest Officer in case of bulk sale transported through loader vehicle;
- (ii) name and address of person to whom sold;
- (iii) date of sale;
- (iv) species; and
- (v) quantity of sawn wood, firewood or charcoal or quantity of finished goods like articles of furniture and joinery.

(2) An owner or person in-charge shall, on demand, produce the registers maintained under sub-rule (1) before a forest officer for examination of a sawpit, sawmill, charcoal kiln, timber or fire wood depot and small size sawmill.

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10. Powers of forest officer.- (1) The concerned Divisional Forest Officer shall depute a team for annual inspection of all sawpit, sawmill, charcoal kiln, timber or firewood depots and small size sawmill.

(2) The forest officer may arrest any person and seize the sawpit, sawmill, charcoal kiln, timber or firewood depot and small size sawmill together with all tools, boats, vehicles or cattle used in committing the forest offence.

(3) The property seized under sub-rule (2), shall not be released till the finalization of case or receipt of value and compensation as specified in the Schedule-V, as the case may be.

11. Report.- The Chief Conservator of Forests (Planning, Monitoring & Evaluation), Punjab, Lahore shall generate monthly report for the implementation of the rules.

12. Repeal.-The Establishment of Sawpits, Sawmill, Charcoal Kiln, Timber or Firewood Depot Rules 2013 are hereby repealed.

SECRETARY
GOVERNMENT OF THE PUNJAB
FORESTRY, WILDLIFE AND FISHERIES
DEPARTMENT

NO. & DATE EVEN:

A copy is forwarded for information and necessary action to:-

1. P.S. to the Secretary to the Chief Minister, Punjab.
2. P.S. to Chief Secretary, Punjab.
3. PS to the Secretary, Government of the Punjab, Law and Parliamentary Affairs, Department.
4. All Administrative Secretaries in Punjab.
5. All Commissioners in Punjab.
6. All Regional Police Officers in Punjab.
7. All Deputy Commissioners in Punjab.
8. All District Police Officers in Punjab.
9. All Chief Conservators of Forests in Punjab.
10. All Conservators of Forests in Punjab.
11. All Divisional Forest Officers in Punjab.
12. The Director, Budget & Accounts (Forests), 24-Cooper Road, Lahore.
13. The Director, Forest Service Academy, Ghora Galli, Murree.
14. The Director, Punjab Forestry Research Institute Gatwala, Faisalabad.

DEPUTY SECRETARY (FOREST)
FW&F DEPARTMENT 30.01.25

C.C:

1. P.S. to Secretary, FW&F Department.
2. P.S. to Special Secretary, FW&F Department.
3. PA's to AS (A), AS (PM&E), AS (T) FW&F Department.
4. PA's to DS (A), DS (PM&E), DS (CC&SP), DS (F) and DS (W&F) FW&F Department.

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(Schedule-I)

APPLICATION FORM

FOR INSTALLATION OF SAW PIT, SAWMILL, CHARCOAL KILN, TIMBER OR FIREWOOD DEPOT

No._____

Name of applicant_____ Father's Name_____

Address_____ CNIC No._____

Sawpit, Sawmill, Charcoal Kiln, Timber or Firewood Depot Site_____ GPS Coordinates_____

Name of the Nearest Forest/Plantation _____

Fee For Registration. Rs.1000/Revised time to time. (Fee shall be deposited in Provincial Consolidated Account – I under G-10402 Forest Remittance thorough Challan Form 32 – A)

Distance from nearest Forest/ Plantation_____KM / Miles

Past Experience_____

Legal Status (Registration Certificate of Tax Authority)_____

1. It is submitted that I, Mr.....S/O.....want to install Sawpit, Sawmill, Charcoal Kiln, Timber or Firewood Depot in/at.....Tehsil.....District.....
2. I solemnly undertake that I will remain bound to obey all the prevailing laws, rules, regulations, notifications, circulars, directions/instructions issued by the Govt/Forest Department time to time.
3. I hereby solemnly on oath that the detail provided along-with my application is true and nothing is concealed or no forged, fabricated or misrepresented information/document has been submitted. In case of any misinformation or misrepresentation, a legal action may be initiated against the undersigned and in addition to cancellation of my registration.

Name of the Applicant_____

Parentage_____

CNIC No._____

Thumb Impression_____

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(Schedule-II)

REGISTRATION FORM

Sawpit/Sawmill/Charcoal Kiln/Timber or Firewood Depot

Name of the Applicant	Father's Name
Address	CNIC No.
Sawpit/Sawmill/Charcoal Kiln/Timber or Firewood Depot Site	Registration Fee Rs.100000/revised time to time. (The fee shall be deposited in Provincial Consolidated Account – I under G-10402 Forest Remittance thorough Challan Form 32-A)
GPS Coordinates	
Bank Account Number	Name of Bank
TC No. (Attach copy of the Bank Challan Form 32-A)	Dated

Name of the Applicant_____

Parentage_____

CNIC No._____

Thumb Impression_____

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(SCHEDULE-III)

REGISTRATION CERTIFICATE

FOR INSTALLATION OF SAWPIT/SAWMILL/CHARCOAL KILN/TIMBER OR FIREWOOD DEPOT

Name of the Owner	Parentage
Address	CNIC No.
Sawpit/Sawmill/Charcoal Kiln/Timber or Firewood Depot Site	Type
Name of Nearest Forest / Plantation	Distance from nearest Forest / Plantation……KM/Miles
Date of Issue	Date of Expiry

SIGNATURE AND STAMP
OF ISSUING AUTHORITY

Note:
In case of any violation of Forest Laws/notifications/orders of the Forest Department, the registration certificate shall be cancelled in addition to legal action as per law against the owner/certificate holder.

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(Schedule-IV)

APPLICATION FORM FOR RENEWAL OF REGISTRATION OF SAWPIT, SAWMIL, CHARCOAL KILN, TIMBER OR FIREWOOD DEPOT

To,

The_____

Registrtion No.	Previous date of Issue_____ Previous date of expiry_____
Name of applicant_____	Father's Name_____
Address_____	CNIC No._____
Sawpit, Sawmill, Charcoal Kiln, Timber or Firewood Depot Site_____	GPS Coordinates_____ _____ Registration Type_____
Name of the Nearest Forest/Plantation _____	Fee For Renewal. Rs.50000/Revised time to time. (Fee shall be deposited in Provincial Consolidated Account – I under G-10402 Forest Remittance thorough Challan Form 32 – A)
Distance from nearest Forest/ Plantation_____KM / Miles	Legal Status (Registration Certificate of Tax)_____
Forest Offence clearance certificate	Violation if any and decision of the authority thereupon

1. It is submitted that I, Mr.....S/O.....want to get renew my Sawpit, Sawmill, Charcoal Kiln, Timber or Firewood Depot installed in/at.....Tehsil.....District.....
2. I solemnly undertake that I will remain bound to obey all the prevailing laws, rules, regulations, notifications, circulars, directions/instructions issued by the Govt/Forest Department time to time.
3. I hereby solemnly on oath that the detail provided along-with my application is true and nothing is concealed or no forged, fabricated or misrepresented information / document has been submitted. In case of any misinformation or misrepresentation, a legal action may be initiated against the undersigned and in addition to cancellation of my registration.

Name of the Applicant_____

Parentage_____

CNIC No._____

Thumb Impression_____

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